



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Bishop Moore College Mavelikara**

- Name of the Head of the institution

**Dr. Jacob Chandy**

- Designation

**Principal**

- Does the institution function from its own campus?

**Yes**

- Phone no./Alternate phone no.

**04792303230**

- Mobile no

**9447430995**

- Registered e-mail

**bpmoorecollege@gmail.com**

- Alternate e-mail

**iqacbmc@gmail.com**

- Address

**Bishop Moore College, Kallumala P  
O, Mavelikara, Alappuzha District  
690110**

- City/Town

**Mavelikara**

- State/UT

**Kerala**

- Pin Code

**690110**

##### **2.Institutional status**

- Affiliated /Constituent

**Affiliated**

- Type of Institution

**Co-education**

- Location

**Rural**

- Financial Status UGC 2f and 12(B)
  
- Name of the Affiliating University University of Kerala
- Name of the IQAC Coordinator Dr. Lynnette Joseph
- Phone No. 9847103951
- Alternate phone No. 8547182951
- Mobile 9847103951
- IQAC e-mail address iqacbmc@gmail.com
- Alternate Email address lynnettejohn@gmail.com

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://bishopmoorecollege.ac.in>

**4. Whether Academic Calendar prepared during the year?**

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://bishopmoorecollege.ac.in/academics/calendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.5	2004	Nil	Nil
Cycle 2	B	2.89	2010	28/03/2010	27/03/2015
Cycle 3	A	3.04	2017	03/05/2017	02/05/2022

**6. Date of Establishment of IQAC**

01/04/2005

**7. Provide the list of funds by Central / State Government**

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	RUSA	Government of India	2017-23	2000000
Faculty	DBT	Government of India	2021-24	4990200

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Institution level training programme on MOODLE LMS organised by KSHEC, Thiruvananthapuram (23-28 June 2022) 2. Orientation Programme by IQAC for the six new Faculty members who joined the college (31 Oct- 04 Nov 2022) 3. Induction Programme for S1 students by IQAC in association with ASAP (11-18 Oct 2022) 4. Higher Secondary School Teacher Transformation Programme of Government of Kerala (09-18 December 2022) 5. Establishment of Innovation and Entrepreneurship Development Centre (IE DC), Kerala Startup Mission

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Collect and Analyse Feedback of Academic year 2021-22	Feedback were collected, analysed and action taken
Release of college handbook and calendar	College Handbook and calendar was released and distributed
Organise Induction Programme for nearby schools	Induction Programme for ISC students of Bishop Moore Vidyapith was held during 27-29 June 2022
Organise Higher Secondary School Teacher Transformation Programme of Government of Kerala	Higher Secondary School Teacher Transformation Programme of Government of Kerala was held during 09-18 December 2022
Organise Enrichment Programme for Gifted Children with SIET, Government of Kerala	Enrichment Programme for Gifted Children in association with SIET, Government of Kerala was held on 19 November 2022
Organise Institution level training programme on MOODLE LMS	Institution level training programme on MOODLE LMS was held during 23-28 June 2022
Organise training programme on NAAC RAF for teachers	29 July 2022: Training programme on NAAC RAF for teachers was held
Organise Professional Development Programme for Administrative and Lab Staff	Professional Development Programme for Administrative and Lab Staff was held on 30 July 2022
Upgrade existing LMS and Organise Teacher's Training on LMS	Embace Software was implemented and training was conducted on 22 Sep 2022
Conduct Faculty Development Workshop on Evaluation of Attainment of Course Outcomes	13 Oct 2022: Faculty Development Workshop on Evaluation of Attainment of Course Outcomes was held
Recruitment of teachers in Departments and UGC Librarian and to organise Orientation Programme for the newly	Recruitment of permanent teachers in Botany, Commerce and Malayalam and UGC Librarian was monitored

appointed staff	
Teaching and non- teaching staff tour under StEP initiative	Teaching and Non-teaching Staff Tours were conducted
Induction Programme for S1 students	11-18 Oct 2022: Induction Programme for S1 students by IQAC in association with ASAP
Programmes on Azadi Ka Amrit Mahotsav	75 programmes were organised by NCC, and several other programmes by IQAC and different clubs
Felicitations to rank holders and distribution of merit scholarships	Merit Day was held on 31 August 2022
Nil	Patheyam programme was held on 23 March 2022
Parappurathu Memorial Lecture	The Parappurathu lecture in tribute of the Malayalam writer Parappuram was held on 23 March 2022
Monitor Best Practices	Best Practices STARS of MOORE, MISD and MIST were executed effectively
Start MIST, Moore Initiative for Skill Training	New initiative for Skill Training, MIST was inaugurated
Establish IEDC, Kerala Startup Mission	Established IEDC, Kerala Startup Mission
Establish SWAYAM NPTEL Local Chapter	Established SWAYAM NPTEL Local Chapter
Develop new website, new domain and new LMS	New Website was developed, New LMS Embase was implemented and domain name change was effectuated
Conduct Class wise Cultural Meets	Class wise cultural meets were held
Conduct Academic Audit	External audit of academic and administrative activities were held on 31 August 2022

Facilitate CAS promotions for teachers	01 faculty member Principal to Principal and Professor, 02 faculty members from Level 12 to 13A and 04 faculty members from Level 11-12 04 faculty members from Level 10-11 were successfully completed
Submit Proposals for Green Champions Award, Biodiversity College Award, Green College Status, Renewable Energy Awards 2023 etc	College received award for second Best Biodiversity College
Submit AQAR 2021-22	AQAR 2021-22 was submitted
Submit data for NIRF 2023	Data for NIRF 2023 was submitted and ranked 51
Prepare and submit Annual Report 2021-22	Annual Report 2021-22 was prepared
Conduct "Yadah", Annual Get-together	Yadah 2023, Annual Get Together of Stake holders was held on 29 March 2023

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	27/03/2024

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	<b>Bishop Moore College Mavelikara</b>
• Name of the Head of the institution	<b>Dr. Jacob Chandy</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04792303230</b>
• Mobile no	<b>9447430995</b>
• Registered e-mail	<b>bpmoorecollege@gmail.com</b>
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• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
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• Name of the IQAC Coordinator	<b>Dr. Lynnette Joseph</b>

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• IQAC e-mail address	iqacbmc@gmail.com				
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<b>6.Date of Establishment of IQAC</b>			01/04/2005		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Staff Council	27/03/2024
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021-22	15/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
Bishop Moore College has ensured that the New Education Policy (NEP) finds a seamless implementation while adhering to its Vision and Mission and fulfilling its encoded Educational	

Outcomes. Steps to incorporate a Multidisciplinary / Interdisciplinary approach and efforts to strengthen Vocational Education and Soft Skills of students are aimed at fulfilling this objective. The College is affiliated to the University of Kerala and adheres to the Syllabus set by the University. However, over the years the College has adapted itself to the requirements of the changing times and has offered opportunities to the students to access and explore newer avenues of learning. The Institution through the choice of Elective and Open Course offers flexible and innovative curricula that includes credit based courses and projects in the areas of community engagement and service, environmental education, and value-based education towards the attainment of a holistic and multidisciplinary education. Certificate Courses, Extension Activities and Interdisciplinary Project Works enable the students to gain access to a community-oriented and research-based learning experience helping them develop an interdisciplinary perspective. The Certificate Courses offered by the College also provide the students an opportunity to engage with cross-cutting disciplinary subjects. The College has a Local Chapter for NPTEL/SWAYAM Courses and is encouraging students to enrol in the Courses to gain access to knowledge within and outside their chosen field of study. The College in the coming years plans to enter into more MoUs to collaborate towards proactive research. Institutional approaches towards the integration of Humanities and Science with STEM is evident in the selection of New Gen Course MA Behavioural Economics and Data Science and it hopes to offer more courses of this kind in the future. Impetus is also given to nation building activities through inculcating values of patriotism.

#### **16.Academic bank of credits (ABC):**

The University of Kerala is in the process of implementing NEP. The College will register under the ABC once the sanction is received from the University. Faculty from various Departments have undergone training to offer MOODLE and MOOC Courses as preparedness towards NEP and ABC.

#### **17.Skill development:**

The College has made efforts to strengthen the Vocational Education and Soft Skills of students in alignment with National Skills Qualifications Framework. Skill Initiatives like Additional Skill Acquisition Programme (ASAP) train students in linguistic and soft skills while Moore Initiative of Skill Training (MIST) offers training sessions in hard skills, both of

which work towards enhancing the employability of the students. Entrepreneurship Development Club (ED Club) through the various training programmes and counselling sessions inspires the students to seriously consider entrepreneurship as a career option. Students are imparted technological skills via programmes like Association of Knowledge Partner Spoken Tutorial Programme, IIT Bombay as part of the National Mission on Education through ICT, of MoE, Govt. of India. The Institution ensures that all students take at least one vocational course before graduating through Certificate Courses, Choice in Coursera, SWAYAM and ISRO-IIRS. The Institution utilises the services of Industry Veterans and Master Crafts Persons to provide Vocational Skills and overcome gaps vis-à-vis trained faculty provisions. The College ensures that students are not only trained for employability skills but for life skills too. Value-based education is imparted to inculcate positivity. The focus is to develop Humanistic, Ethical, Constitutional, and Universal Human Values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values and life skills. Extension activities conducted by NCC and NSS ensure that the students develop a sense of empathy towards fellow human beings and inclusivity towards environment.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution enables learners to imbibe values inherent in Indian Culture and Tradition. Students at the UG level study at least one Indian Language as a Compulsory Course. Sanskrit is offered as a Complementary Course by the Department of Malayalam. Language Course in Hindi, BA Malayalam Language and Literature and activities of the Malayalam Association help the students imbibe the richness of their native land and culture. Most of the teachers are bilingual and possess knowledge of the regional vernacular. Bilingual mode in Classroom Interactions, Association Lectures, Malayala Varaghosham, Celebration of Kerala Pravi and Seminars help students develop a taste for the vernacular. Through the interaction with Writers and Scholars of Regional Language the College ensures that students develop an interest in Indian Languages and Literature. The George Mathen Publishing Academy under the auspices of the Department of Malayalam works towards promoting Malayalam Literature, Culture and History. Indian Knowledge Systems has formed the backdrop of many research activities of the College and has resulted in publications. Departments of Botany and Chemistry are involved in interdisciplinary research on ayurvedic plants. Students in the

Department of Languages are encouraged to carry out their End Semester Projects on Art Forms like Mohinyattam, Kathakali, and Koodiyattam which are integral to our culture and heritage. The College Arts Festival encourages the students to participate in traditional art forms like Thiruvathira, Mohiniyattam and Nadodinritam. Visit to A R Rajarajavarma Smarakam and Kumaranasan Smarakam has enabled the students to attain a sense of local history.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Courses offered at the Undergraduate and Postgraduate level focus on OBE. The OBE markers are clearly stated in the POs, PSOs and COs. The teaching learning process and assessment strategies are aligned to achieve these outcomes. The students are sensitized about the Educational Outcomes, POs, PSOs and COs through the College Website, Induction Programmes and the Syllabus given to them at the beginning of each course. For an effective transaction of the Outcome Based Education (OBE), teachers were given training on "Effective Teaching", and "Outcome based Education" as part of the FDP on "Higher Education During and After Covid Times: Opportunities and Challenges". Workshop on "OBE", FDP for Science Teachers on "Outcome Based Education" and Bishop M M John Memorial Lecture on "Towards Outcome Based Education" were notable exercises towards developing an understanding of OBE. Teacher Professional-Training Programme on Mathematical Modelling using Technology-Enabled and Student Centred Learning-Systems was organized to train teachers to align their teaching methods with NEP. List of action verbs as per Bloom's Taxonomy is introduced to faculty members and implementation of the same during classroom learning and evaluation is emphasized and ensured. Multiple assessment tools are used for measuring the attainment of POs and COs. This includes using Formative and Summative evaluation strategies. Formative Evaluation adopted by the teachers in the College traces the gradual formation/transition of the uninitiated into the state of initiation and thereby to the knowledge systems intended for transaction. Creative informal measures are incorporated by the teachers to test the understanding of the topics and to check the level of attainment of the stated outcomes at various stages of transaction. Remedial teaching and Peer teaching help to enhance Outcome-Based learning. Students are made aware of the outcome of their Course and feedback is collected from them to improve the attainment.

#### **20.Distance education/online education:**

The College promotes hybrid learning and classes are conducted in blended and flipped modes. Virtual labs and Interactive boards facilitate the Institutional efforts towards blended learning. During COVID Lockdown classes were completely shifted to online mode. Platforms like Google Meet, Zoom and Google Classroom enabled effective transaction of Course Modules during lockdown. The faculty effectively incorporates technology in classroom transactions by making use of ICT enabled tools like Moodle, Google Classrooms, Zoom, Google Meet, PPTs, Projectors, Video Clippings and Smart Classrooms with Interactive Boards. LaTeX the Typesetting Software is used by the faculty of the College. College has Local Chapters for SWAYAM NPTEL, ISRO-IRS and Coursera to encourage the Advanced Learners of the College to enrol in Online Certificate Courses. The Central Library functions as a reservoir for Online Learning Sources. The Library subscribes to E-Resource, National Library and Information Services Infrastructure for scholarly content (N-LIST) which is a part of the E-Shodh Sindhu consortium. Users are given awareness and access to browse and download more than 6000 e Journals and 32 lakh E-books through N-LIST. The library also provides links to open-access resources like Project Gutenberg, DOAJ, open-access journals and Shodhganga. Online Platforms like Edu Cloud, Embase, and MOODLE are employed by teachers for proper monitoring of attendance and other teaching learning activities. Possibilities of offering vocational courses through ODL mode in the Institution is being explored

## Extended Profile

### 1.Programme

1.1 390

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1213

Number of students during the year



File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

103

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

432

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

70

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

72

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>390</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1213</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>103</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>432</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>70</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	72
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	40
Total number of Classrooms and Seminar halls	
4.2	99.8564980
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	97
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College integrates the Vision, Mission and stated Educational Outcomes of the College with the curriculum prepared by the University. The Academic year begins with a General Staff Meeting in which brainstorming is done on the year gone by and preparation for the upcoming year is deliberated. The IQAC consolidates the ideas mooted in the General Staff Meeting and prepares an Academic Calendar for the College, working in tandem with the College Level Monitoring Committee (CLMC), ensuring that it is in tune with the University Academic Calendar. The Department Level Monitoring Committee (DLMC) customizes the academic calendar based on the curricular and extra-curricular requirements of the individual departments, following the spirit of the College calendar. A regular review of the syllabus covered is done throughout the academic year. The college follows the structured syllabus of the Choice Based Credit and Semester System (CBCSS) for UG programmes and Elective System for PG programmes with clearly stated Learning Outcomes prepared

by the University. The students are educated through the induction programmes as well as through the College Website about the Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs).

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC prepares an Academic Calendar matching with the University Academic calendar. The Department Level Monitoring Committee (DLMC) is free to constitute its own academic calendar including all the curricular and extra-curricular activities of the individual department, in accordance with the College calendar. At the beginning of each semester the syllabus is distributed among teachers through DLMC meetings. The evaluation system consists of both formative and summative methods. Summative method includes both Internal Examination by college and External Examination by University. The students are given test papers, seminars and assignments, the marks of which are considered for their internal continuous evaluation (CE) marks. The internal exams are conducted in a centralized way by the decisions of (CLMC) in line with the University Level Monitoring Committee (ULMC). The effective delivery of the syllabus is evaluated by taking proper feedback from the students and parents through formal and informal mechanisms, including the Parent-Teacher Association (PTA) meetings. Academic audit of the entire college is conducted annually to analyze the effective delivery of the curriculum, under the supervision of IQAC.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of**

A. All of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

23

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1025

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Equity, Environment and Sustainability, Human Values and Professional Ethics are woven into the CBCSS curriculum to shape the students into responsive and responsible citizens who would contribute towards global good. A plethora of courses, designed to address the environmental issues and aimed at sensitizing the students towards such issues are a part of the curriculum. The courses are: Environmental Studies and Disaster Management (EN1211.1), Paristhithi: Sidhanthavum Avishkaravum (ML1331), Environmental Studies and Phytogeography (BO1542), Environmental Studies (BB1241), Environmental Biotechnology (BB1672), Basics of Environmental Biotechnology (BB1553). These courses are designed to impart a basic understanding of the structure and function of the environment and its interaction with the living systems. It will impart knowledge about the geographical distribution of plants, the impact of human intervention in the environment and the delicate balance of various factors in the environment. It gives an idea about the various types of biodiversity and the influence of environmental pollution on biodiversity. Selection of Elective Courses: The choice of elective courses in both undergraduate and post graduate programmes is an opportunity where affiliating courses can explore the possibility of

**integrating cross-cutting issues into the programme on their own choice**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

62

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

431

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://bishopmoorecollege.ac.in/igac/feedbackanalysis">https://bishopmoorecollege.ac.in/igac/feedbackanalysis</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://bishopmoorecollege.ac.in/igac/feedbackanalysis">https://bishopmoorecollege.ac.in/igac/feedbackanalysis</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>416</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>	



supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

103

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Initial Assessment of Learning level:** Mentors are entrusted upon identifying the learner level of their mentees by analysing their scores in their qualifying exam along with the exit level tests of bridge course for each programme. Special Programmes for Advanced Learners: 1. Advanced learners are selected as office bearers of Association activities/Extension Activities. 2 Students having special aptitude in Research are provided opportunity to coauthor articles in SCI journals. 3 Advanced learners are motivated to apply for National level tests and Entrance exams, and special coaching is provided for the same. They are given opportunity to visit research institutions to develop scientific temper. 4. Every year the college conducts a Best Outgoing student contest, the various steps involved in which helps to inculcate different competencies in them. Special programme for Slow Learners: 1. Bridge programmes before starting a semester is organised 2. Extra learning materials and model tests are given to the students as part of Remedial Teaching Other Special Teaching Learning Processes include Orientation Programmes, ICT enabled student centered teaching learning processes, Previous years University question papers discussion, effective mentor-mentee relationship, Seminars, Workshops, Offering Add on courses/ Certificate courses Offering Career Guidance and Counselling sessions, Competitions, interaction with eminent researchers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1213	70

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College designs the process of planning, delivery of curriculum and assessment in such a way that it is student centric. The various departments follow different strategies to make learning more student-centric and ensure the holistic development of students. Project Work, Field Trips which have proved to be vital in bridging the gap between the traditional classroom and hands-on experience, Industrial Visits which provide insight to students regarding internal working of reputed companies and practical perspectives of work places, Invited Talks which provide opportunities to students to listen to globally-respected researchers, local luminary, celebrities and well-known academicians, Conduct of National and International Conferences which equip them to organize events systematically and effectively and get opportunities to interact with scholars from different cultural and social backgrounds and listen to scholarly lectures. Role Plays, Debates, Public Speaking and Seminars are among the participative learning methodologies adopted by the College. Celebration of important days, NSS and NCC camps, Village Adoption (UBA), Tree plantation, Swatch Bharat, Health awareness Camps, blood donation camps etc. help the students to learn the art of living in a team, Extension activities sensitize the students regarding social values, responsibilities and knowledge of prominent societal issues and problems. The College magazine Vidyasarith is published annually. Students contribute articles

and work on the editorial board which help improve their creative and administrative skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching-learning process is manifested in the following strategies that the College adopts: Use of National instruments Multisim software and LT Spice software for the design of electronic projects and practicals Use of virtual lab for the Conceptualization of experiments in Physics, Chemistry, Botany, Zoology Bringing 'Bank to campus' for the familiarization of banking procedure for commerce students Use of Mendeleev software by Chemistry students, to arrange the research articles and format their bibliographies according to standard journal formats Organizing of nine lecture workshops in association with the Indian Science Academies on topics included in the PG syllabus, where fellows of the Indian Academies lead the lectures, giving exposure to the latest research happening in related fields Providing resources like E- journals and E- books, including INFLIBNET facility for PG and research students Providing e-access to previous years University question papers through the College website Recommending students to institutes of national repute to carry out Summer research projects. 18 students from the Science departments have successfully completed Summer research projects in IISc, JNCASR, IITs, IGCAR, IISER and IIST. Collaboration with various reputed institutions and agencies to aid the students in getting first hand information as well as hands-on training on the emerging technologies Incorporation of Learning Management System (Moodle) and digital technologies like Google Meet, Google Classroom, Zoom etc. in teaching Conduct of online internal examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

70

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

706

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal assessment criteria are published in the College Handbook and also explained by the teachers in the classes. The dates of internal exams are published on the notice board and also informed by the class wardens and HoDs. Students are given the opportunity to verify their final attendance in each semester. After the internal examination, course advisors evaluate the answer scripts and distribute them to students within one week. The students can scrutinize their answer scripts in the presence of their teachers. It ensures the transparency and reliability of the internal evaluation process. The course advisors of each course prepare the continuous evaluation mark list as per the University guidelines. After getting the confirmation and signature of all students, the course advisor hand over the mark list to the concerned faculty advisor, who consolidates the CE marks of all subjects of a student and gets them signed by the students. Frequency: The college conducts one test paper per semester in a centralised

manner as a model examination in the university examination pattern. Course advisors conduct class tests before the model examination. CCTV cameras monitor the examination process so that the cases of malpractices are very rare.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There are three levels of grievances redressal available to the students with regard to internal assessment - at the Faculty advisor level, at the HoD level (DLMC) and finally at the Principal level (CLMC). Students can approach these levels in a hierarchical order to register their grievances regarding discrepancy in evaluation. Because of the transparency in the distribution of answer scripts and internal assessment procedures, grievances related to the continuous internal evaluation are rare. There is a Grievances Redressal Cell in the College which can be approached by the students/faculty for the redressal of grievances. The grievances lodged before the Grievances Redressal Cell will be solved immediately or necessary steps will be taken in a time-bound manner. At the University level, all answer scripts of the undergraduate End Semester Examinations are valued by an Additional Examiner and a Chief Examiner at Central Evaluation camps. Students can apply for revaluation or scrutiny of answer scripts if they are not satisfied with the original evaluation. The answer scripts of post graduate examinations are sent for first valuation and second valuation to two separate centres. Answer scripts with a difference of more than eight marks are sent for third valuation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

\*Course Outcomes are framed for all courses in the program by the University of Kerala during the time of Syllabus revision based on Blooms' Taxonomy which includes various levels like: • Remember • Understand • Apply • Analyze • Evaluate • Create.

\*COs are communicated to the students during the commencement of the semester and after the completion of each module, the course outcomes are reviewed. \*HOD along with subject faculties and domain experts discuss and frame the Course Outcomes. \* Students are educated with the outcomes of each course before the commencement of the subject. • \* PO, PSO, CO are included in Lab Manuals, Course files \* It is displayed on Institution Website \* Hard Copy of syllabi and Outcomes are available in the departments for ready reference to the teachers and students

\*Workshops have also been conducted for faculties and students for familiarizing the outcomes at the college level \*These points are discussed using Alumni meet and feedbacks are taken from alumni to ensure whether the outcomes are met. \*During PTA meetings the points are discussed and suggestions from parents are taken.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of attainment of POs, PSOs and COs is done through formative and summative methods. Continuous and comprehensive evaluation, is done regularly to know the attainment. Class tests are scheduled by the teachers and after the valuation the analysis is done after which the strategy for improvement is made. Group discussions and seminars are organized and each student is made to participate compulsorily in these. Through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge is tested. Home assignments and classroom assignments are given to the students in Education and all P.G. classes. Some of the undergraduate classes also have the assignments; it helps to measure the attainment programme specific outcomes. Some

activities like quiz competition are also held which makes the institution know about the knowledge and information of the students. Via Co-curricular activities also behavioral outcome of the students are assessed. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. Analysis of students' performance in internal tests is done. Maximum 20 marks are allotted on internal examination. Analysis of terminal exam results is also done. After the analysis, strategy for improvement is made and implemented. All the assessments are analyzed regularly. The analysis of students' performance in semester/annual examination is done to know the levels of attainment of POs, PSOs and COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

290

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bishopmoorecollege.ac.in/iqac/feedbackanalysis>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research



**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2649200

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

16

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://dbtindia.gov.in/">https://dbtindia.gov.in/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Ecosystem for Innovations** The prominent initiatives are: Institute Innovation Council of the College (IIC) Moore Innovation and Pre-Incubation Centre (MIPC), an offshoot of IIC Innovation And Entrepreneurship Development Centre (IEDC). Centre for Advanced Functional Materials (CAFM) serves as an incubation centre for advanced research on fabrication of new devices for solar cells, nonlinear optics and pharmaceutical applications. Centre for Nanoscience and Human Milk Research (CNHMR) serves as an incubation centre for research on bioplastics, biopolymers and natural nanowhiskers.

Students and faculty members submit their innovative ideas to YUKTI - National Innovation Repository, an initiative of the MoE's Innovation Cell, participated in IIC Regional Meet and Smart India Hackathon 2022 24 teams consisting of 148 students submitted their innovative ideas in Young Innovators Programme (YIP 2021) of K-DISC and one of the teams has won the district level selection. Nine innovation ambassadors work to foster the culture of innovation among students. Webinar conducted under the Technology Business Incubator of Sree Chitra Tirunal Institute of Medical Science and Technology An MoU with Kerala University Business Innovation and Incubation Centre (KUBIIC) was signed for a student start up "Garbs New". The College has been listed in the Performer Band in ARIIA Ranking 2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bishopmoorecollege.ac.in/students-support/capacity-building-programmes/innovation-ecosystem">https://bishopmoorecollege.ac.in/students-support/capacity-building-programmes/innovation-ecosystem</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

41

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

27

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

<b>year</b>	
<b>32</b>	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
<b>7</b>	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The ideology of Vasudhaiva Kutumbakam is witnessed in the multifarious activities of the college, impacting the society and contributing to the holistic development of students. UN Sustainable Development Goals and UNAI Principles are the foundations on which extension activities of the College are based. The extension activities thus ensure that the College Educational Outcomes, based on the vision of holistic development of students, are directly transferred to the benefit of the local community.</p> <p>Extension activities conducted by NCC and NSS ensure that the students develop a sense of empathy towards fellow human beings and inclusivity towards environment. Subject associations, Clubs and extension activities promote the integration of the core values in the continuous development of students. The extension activities thus ensure that the College Educational Outcomes,</p>	

based on the vision of holistic development of students, are directly transferred to the benefit of the local community.

A few are:

- Complete Financial Literacy Drive in home Panchayath
- Solid Waste Management & Training on Vermicomposting for community - 12th July 2022
- Mushroom Cultivation Training for community- 17th August 2022
- Skill Enhancement Training Programme on Plant Propagation-30th August 2022
- Higher Secondary School Teacher Transformation Programme (HSSTTP) in Physics from 9 to 18th December 2022

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

**Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

785

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

07

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

26

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has made optimum use of the 16 acres of land areas with a verdant cover. The infrastructure of the College includes 40 class rooms, 17 laboratories, 3 computer labs, 4 IT enabled seminar halls, IQAC office, NSS and NCC offices, administrative block, auditorium, central library, community and counselling centre, book stall, canteen, basketball court, sports ground, women's centre, green house, herbarium and museums. Ramps, hand rails, wheelchairs and toilet facilities for the differently abled are provided. The residential facilities include the Principal's quarters, Ladies Hostel and Guest Rooms. 50 kVA on-grid solar power plant fulfils most of the energy requirements of the College. A generator of 6 kW provides power backup.

Research labs of Physics and Chemistry, supported by DST FIST, have sophisticated instruments like FT- IR, UV Visible Spectrometer, TGA/DTA/DSC Instrument, UV Vis Spectrophotometer, Florimeter, Spin coater, Sputtering Unit, High Temperature Furnaces, Optoelectronics instruments and computational lab with two work station computers (i7 processor) with Gaussian Software. The myriad wings of the college administration which include administrative and accounts section, laboratory, hostel, library, server and CCTV control rooms have excellent ICT access. The College has rich Zoology and a Botany Museums and a Green House with endangered plants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Facilities for Sports** The College has a 200m track stadium, Basket Ball, Volley Ball, and Badminton Courts and has facilities for Judo, Wrestling and Soft ball. Judo mats are made available for students and staff. Gymnasium with equipments to ensure the fitness of the staff and students forms an important part of the fitness infrastructure of the College.

**Facilities for cultural activities:**

The facilities for presenting cultural activities include an Auditorium, with a seating capacity of 1000 with audio visual facilities, acoustics and stage equipped with light and sound arrangements. There are two open air stages too. There is a dedicated space for Yoga.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.



26

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bishopmoorecollege.ac.in/NAAC/NAAC/Criterion%204/ICT%20Enabled%20Rooms/">https://bishopmoorecollege.ac.in/NAAC/NAAC/Criterion%204/ICT%20Enabled%20Rooms/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.50829

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library functions as a reservoir for Online Learning Sources. The Library subscribes to E-Resource, National Library and Information Services Infrastructure for scholarly content (N-LIST) which is a part of the E-Shodh Sindhu consortium. Users are given awareness and access to browse and download more than 6000 eJournals and 32 lakh E-books through N-LIST. The library also provides links to open-access resources like Project Gutenberg, DOAJ, open-access journals and Shodhganga.

The library had automated its housekeeping activities using LibSoft software up to 2017 and later switched to the integrated

library management system KOHA version 18.11 in 2017. WebOPAC is provided to the stakeholders through the library website. They can log in and know about their transactions, hold books, know their dues, rate and comment about books and even suggest books to the library. Various housekeeping activities such as cataloging, issuing, returning, renewing, and serial management are carried out through KOHA. Alerts will be sent to their emails about the checkout, renewal date and dues. An institutional repository is maintained by the library using the D-Space Software. The Repository includes Question papers, Project Reports, Publications of the faculties and Students and PhD Theses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.80796**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

67.1

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has an E-Governance and ICT policy that aims to promote a state of the art educational experience. The College has a decentralized and participative management which oversees all realms of administration, accounts and examinations because of which it is able to reinforce pre existing physical governance infrastructure and bolster seamless information sharing among stakeholders of the institution. The College has upgraded its systems incorporating Information technology (ICT) and computer-based management systems and the updation of the IT facilities is done frequently to match the rapid changes in technology. The myriad wings of the college administration which include administrative and accounts section, laboratory, hostel, library, server and CCTV control rooms have excellent ICT access. The Broadband bandwidth was upgraded from 40 Mbps to 100 Mbps in September 2020. The College has a main Computer Centre with 18 Computers with updated softwares and 1 server, UPS facility, LAN, Internet Connectivity, Printer and Scanner. The Administrative Block, the Physics Research Centre, the Physics Computer Centre and Commerce Computer Lab are LAN enabled. Specialised software KOHA, Spectroscopic software IR solution, Math Lab, UV Probe, Gaussian 09, Gauss View, Chemcraft and

**ChemDraw are installed in various nodes.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

72.4751

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a formal Infrastructure Committee with sub committees for Hostel, Canteen, Library, and Book Stall. Judicious allocation of funds for various purposes is done by making use of funds from the UGC accounts, PD accounts and Management funds. These committees also serve in ensuring the optimal utilization of the available infrastructure by students as well as other stake holders. Interdisciplinary Research Committee ensures that the institution utilises maximum funds from various agencies like the UGC, DST, FIST, RUSA and KSCSTE. Extra expenses if any are met by the Management. HoDs and Senior Superintendent are authorized to ensure upkeep of equipments. Budget for development of infrastructure is allotted from Management funds as well as from various agencies. Feedback obtained from students is analysed by IQAC and is taken into account while proposals for infrastructure development are submitted before the Governing Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

863

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

63

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

865

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

865

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

214

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State



government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

41

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students have representation in the various academic, administrative, co-curricular and extra curricular committees**

including the IQAC, Library committee, Internal Complaints Committee, STARS, Student Affairs, Student Grievances Redressal Cell, Committee against Sexual Harassment. The College Union which is constituted with 14 elected student representatives.

The College Union Elections of the Academic Year 2022-23 were held on 05 December 2022. The office bearers of the College Union were sworn in on 08 December 2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

61

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a vibrant Alumni Association that takes an active interest in the activities of the College and contributes to its academic and infrastructural progress. The Alumni Association is governed by specific bylaws. The Association has

a President, VicePresident, General Secretary, Treasurer and a Working Secretary who are elected for a period of three years. The Alumni Association conducts Annual General Body Meetings and the Executive Committee meets at least once in a month. Different Committees are entrusted with the responsibility of conducting activities to foster a healthy interaction between Alumni and Students. Many of the PTA representatives of the College are its Alumni and this contributes towards providing a seamless continuity of its activities. The College Alumni has chapters across the world wide.

2022-23 was a year where the college enjoyed great support from the Alumni Association

#### 1. Zero Hunger Project

2. Smart Class: The Association has contributed much to making most of the classes of the department smart by contributing Smart TV's and Speakers for the use of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>B. 4 Lakhs - 5Lakhs</b>
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File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Bishop Moore College is managed by the CSI Madhya Kerala Diocese and upholds the great tradition of the Church Missionary Society in the field of education. The Vision and Mission of the College, founded on holistic development of youth, are its driving influences. Translating the same into perceivable reality forms the crux of the efforts of the stakeholders and is

implemented by the Management through fostering a decentralized and participative administration. Targeting Sustained Institutional Growth, as a long-term perspective plan, the College has brainstormed and scripted Vision 2030 in 2015 and has achieved many of its stated objectives such as to give key responsibilities to younger generation, to foster a culture of research and to mobilize funds for the same. The College has taken large strides in its endeavour to move from the chalk and talk method to ICT-enabled learning. The implementation of short term perspective plans start with the Governing Council preparing the budget and planning for quality enhancement as proposed by the Staff Council and IQAC through the Principal. This mechanism reflects the decentralized nature of governance.

The College has ensured that the New Education Policy (NEP) finds a seamless implementation while adhering to its Vision and Mission and fulfilling its encoded Educational Outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management Board consisting of eleven members, including the Manager, Bursar, Principal and Vice Principal formulates the policies and strategies to be implemented for the governance of the institution. The Bursar helps the Principal in coordinating the College activities. The proposals put forward by the Management Board are ratified by the Staff Council, consisting of the Principal, the Heads of the Departments and two elected members of the faculty. The Staff Council recommends suggestions and ensures the implementation of the with the active involvement of the IQAC. The College Level Monitoring Committee (CLMC) endorses the decisions of the Staff Council, which are then communicated to the faculty members at Department level meetings (DLMC) Regular Staff Meetings offer a platform where every member of the College gets a chance to share his/her opinion and consensus is reached through deliberations and discussions. The teacher who serves as the Chief Superintendent of University Examinations delivers the duties related to the conduct of Examinations in the College. Various committees have

been delegated for special functions. A Staff member serves as the General Coordinator of the Extension Activities The Inter-Disciplinary Research activities are co-ordinated by a Senior Faculty (Research Guide). The Administrative Section is headed by the Senior/Junior Superintendent

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Effectively implemented Perspective Plans include: Academic plans Introduction of New Gen Programmes Student Internships in Foreign Universities Learning Centres for Online Courses Centralized Internal Examination System Online Question Paper portal Administrative plans Admission and Learning Management systems (eg: EMBASE, EDUCLOUD, MOODLE) Library Management Systems Infrastructure related plans the construction of the State of the art Library Solar Energy Harvesting System with RUSA funding Academic and Research infrastructure development with RUSA, DST-FIST , DBT-STAR and KSCSTE-SARD funding.

For implementing the perspective plans, policies are put in place after involving all the stakeholders. Policies which are effectively implemented include: Facilities Sharing Policy Learner Mentoring Policy Divyangjan Policy Research Policy Subject Associations Policy Code of Professional Ethics Code of Conduct for Students College Union Policy Staff Empowerment Policy Extension Activities Policy Green Policy Infrastructure Development and Maintenance Policy Performance Appraisal Policy Quality Policy Study Tour/Field Visit Policy Scholarships Policy

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management Board consisting of eleven members, including the Manager, Bursar, Principal and Vice Principal formulates the policies and strategies to be implemented for the governance of the institution. The Bursar helps the Principal in coordinating the College activities. The proposals put forward by the Management Board are ratified by the Staff Council, consisting of the Principal, the Heads of the Departments and two elected members of the faculty. The Staff Council recommends suggestions and ensures the implementation of the with the active involvement of the IQAC. The College Level Monitoring Committee (CLMC) endorses the decisions of the Staff Council, which are then communicated to the faculty members at Department level meetings (DLMC) Regular Staff Meetings offer a platform where every member of the College gets a chance to share his/her opinion and consensus is reached through deliberations and discussions.

Appointments, Service Rules and Procedures The appointment of Faculty members and College Librarian is in tune with the long term perspective plan of the College, following the latest UGC regulations approved by the University of Kerala. The appointment of Non-teaching staff is in compliance with the Government of Kerala rules and regulations. The Kerala Service Rules (KSR) is applicable to both the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A number of welfare measures are implemented for teaching and non-teaching staff including Gratuity, Provident Fund, Maternity Leave, Medical and Life Insurance and House Rent Allowance. The College has initiated StEP (Staff Enrichment Programme), an initiative designed to ameliorate the physical, emotional, mental and monetary well being of the employees and thereby harness their potential to the maximum. Under StEP, the IQAC organizes one week induction training programmes for newly recruited Teaching and Non Teaching Staff since 2018. The training programmes have structured syllabi and schedules aimed at the outcome of grooming the new staff into the niceties of the job at hand. Five batches have undergone the training since 2018. An yearly retreat is organised for the Teaching and Non Teaching Staff of the College for spiritual nurturing. College organises felicitation programmes for the staff receiving awards and recognitions. The College has a Staff Recreation Room where the teachers and the non teaching staff unwind after a long day at work. Besides this, there is a badminton court which is abuzz with activity after working hours. The College Staff is also encouraged to make use of the basket ball court in the College Hostel and also the College Cricket/Football ground. Every year the College arranges for a Staff Recreation Tour to a place of verdant beauty. This has proved to be a very successful detoxifying measure and an immensely successful team building activity. Non-teaching Staff tours are funded by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

7



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College gives prime importance to the professional development as well as welfare of teaching and non-teaching staff. Performance Appraisal System Self Performance Appraisal

by teaching staff is conducted annually. Members of faculty maintain a record of the Curricular, Co-curricular and Research activities undertaken by them which is approved by the respective Heads of the Departments. Performance Based Appraisal System based on the UGC and Government norms is followed for faculty promotion. PBAS proformas of the faculty members due for promotion are scrutinized by the IQAC and appraised by a screening/selection committee constituted by the University which includes external Subject Experts also. The Management conducts Academic Audit to assess the performance of the teaching and nonteaching Departments.

Selection/Screening Committee for CAS promotion held during 2022-23:

1. 01 faculty member Principal to Principal and Professor
2. 02 faculty members from Level 12 to 13A
3. 04 faculty members from Level 11-12
4. 04 faculty members from Level 10-11

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Well established institutional mechanisms exist for the efficient and transparent management of financial resources. All internal resources raised by the institution are subjected to an annual external audit by qualified auditors appointed by the Management. The audited accounts are presented in the Management Board meetings for its approval, and the accounts are sent to the CSI Trust Association for its approval. UGC Accounts: Audited annually by an authorized external auditor Government Funds: Audited annually by authorized Government auditors

appointed by the DCE and the Accountant General's Office PTA Funds: Audited annually by a authorized external auditor and presented in its Executive committee and General Body for approval Management Accounts (Bishop Moore College Account, Sr. Rachel Joseph Hostel Account, College Book Stall Account): Audited internally by the Head Accountant and externally by an authorized auditor annually. The audit reports are discussed in the Management Board and appropriate actions are taken to settle the audit objections

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The requirements of the Departments are discussed and assessed in the Staff Council meetings. The IQAC advises the Staff Council regarding proposals for funding from various Government agencies for better academic prospects to achieve excellence. UGC funds, RUSA funds and funds from various bodies like DBT, DST, KSHEC, KSCSTE etc. are utilized for research and other academic programmes like Conferences/workshops/Seminars. The UGC funds are apportioned by the planning Board as per the needs of the Departments and the allocation for the respective

departments under the UG and PG grants. Infrastructural Development is undertaken by the Management under the direct supervision of the Bursar and Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The significant contributions of IQAC can be broadly classified under the following heads:

1. Staff Training Programmes: 07 staff training programmes were organised

2. Student Enrichment Programmes: Induction Programme for S1 students in association with ASAP, Merit Day, Patheyam programmes, Best outgoing student contest, STARS of MOORE, Promotion of Coursera course completions, Monitoring of Bridge Courses

3. Extension Activities: Induction Programme for ISC students of Bishop Moore Vidyapith, Higher Secondary School Teacher Transformation Programme of Government of Kerala

4. New Initiatives: MIST, Moore Initiative for Skill Training, Innovation and Entrepreneurship Development Centre (IEDC), Kerala Startup Mission, SWAYAM NPTEL Local Chapter, New Website with Endzine Technologies, Kozhikode, New Attendance Monitoring System and LMS with Embase Pro Suite, Malappuram

5. Annual Academic Audit

6. Assistance in Recruitment of Staff and CAS promotions

7. Accreditation, Ranking, Reports and Documentation: Proposals for Green Champions Award, Government of India, Biodiversity College Award, Government of Kerala, Green College Status, Government of Kerala, Renewable Energy Awards 2023, Government of Kerala, AQAR 2020-21 submitted in August 2022, NIRF 2023 submitted in January 2023, Annual Report 2021-22 submitted to DCE and

University, College Handbook and Calendar published, NAAC works progressing

8. Green Initiatives: Preparation of Documentary on new decisions of IQAC on Green Practices

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes

- All Departments, Clubs and Organizational Units was instructed to submit the Annual Report of 2022-23.
- Academic Audit was conducted and suggestions for improvement were circulated to the respective units.
- IQAC Meetings conducts review of the teaching-learning processes in each IQAC meeting and functions as advisory Body to Staff Council, especially improvement measures related to teaching learning processes including conduct of Bridge Courses, Certificate Course, Internal Examination, attendance monitoring, Skill evelopment programmes, use of software etc
- Feedback Analysis is communicated with the Satff Council and General Staff meeting, especially related to teaching learning process of the previous academic year. Informal feedbacks from students and teachers are also taken into account.
- IQAC visits to Departments were conducted during the academic year 2022-23to review the effectiveness of teaching learning process.
- The increase in number of certificate courses, increased enrolment in certificate courses, MoUs and collaborations, student visit to foreign universities, cultural activities, increased enrolment in skill development programmes, career guidance activities, programmes towards creating innovation ecosystem were recorded during the academic year 2022-23.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>A. All of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Academic curriculum followed by the College has courses that are aimed at furthering the culture of gender parity. Electives like 'Theorising Sexualities', 'Dalit Sahityam, Streevada Sahatiyam' offered by the Departments like English and Malayalam go a long way in fulfilling this end. • The College understands that Legal Awareness is a basic requirement for empowering women. Sessions led by leading practitioners of law are imparted to the students. • As a part of the Campus to Community initiative, the women students are encouraged to contribute

their bit to ameliorate the condition of the women in the larger society. For instance they were given a project to identify the problems of women belonging to the rural background. Solutions were attempted for the problems thus identified. • The College has a vibrant Internal Complaints Committee that plays a proactive role in ensuring and enforcing safety of the women students. • Motivational talks by women achievers from diverse fields like writers, professionals, civil service personnel and academicians are organized to inspire the students to undertake journeys of selfdiscovery and excellence. •

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management Plant:** A solid waste management plant has been installed in the campus by the support of the Thazhakkara Village Panchayat. The wastes produced on the campus like shredded paper, used teabags, food waste, vegetables, etc. were sorted and used for the production of bio compost. Biogas plant in college ladies' hostel: 50 % of the energy used for cooking purpose from biogas plant Students are encouraged to

bring lunch in tiffin boxes and discourage them for the usage of plastic wraps for packing lunch. Awareness classes are also led as part of NSS, Bhoomithrasena and NCC. Separate food waste disposal pits are made available and they are periodically cleaned. Dustbins are made available in campus and classrooms Incinerator is provided in the women rest room for the effective disposal of sanitary napkins. Hazardous are safely disposed or buried deeply, according to the intensity of hazards Soak pits are built for discharging waste water from laboratories Hazardous chemicals like Ethidium Bromide are neutralised using decontaminating solutions before disposal. Computers, printers etc are purchased via buy back offers. Useful parts of damaged equipments are reused wherever possible. Pen drives are recommended in place of CDs for data storage.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

A. Any 4 or All of the above



<b>4. Ban on use of plastic</b>	
<b>5. Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader,</b>	<b>A. Any 4 or all of the above</b>

scribe, soft copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>NSS conducted a poster making competition on the topic "Unity in Diversity" in accordance with National Unity Day. An online meeting was also organised to take the Unity Day Pledge the second year and third year NSS volunteers took the pledge. Student Aid Fund (SAF) is collected through the voluntary contributions from teachers to provide free lunch, study materials, medical help, financial help for study tours and other need-based assistance to the students who hail from economically poor background and whose financial resources are limited. The awareness that some students were skipping their meals due to paucity of resources led the members of the faculty to come up with the idea of the SAF. Individual contributions are received from teachers or deducted from their salary every month, as per their request, and this amount is distributed according to the need of the students. Needy students are identified by their mentors and their names are handed over to the teacher in charge of the SAF and those teacher then hands over to the concerned student, the food coupons, money or study materials etc. No public mention is made of the same so as to maintain the anonymity of the student.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

August 8- Quit India movement day :As the part of Quit India Movement day National Service Scheme of Bishop Moore College conducted a seminar.

January 20-National Girl Child Day:A quiz was recently conducted to celebrate National Girl Child Day, an important occasion that highlights the rights and empowerment of girls in society. The quiz aimed to raise awareness about the challenges faced by girls and the need for gender equality.

January 26 -Republic Day:On the auspicious occasion of Republic Day, a grand celebration was organized by the National Cadet Corps (NCC) and the National Service Scheme (NSS). The event took place on January 26, 2023, at the designated venue, with the aim of instilling patriotism, unity, and a sense of responsibility among the youth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes**

**A. All of the above**

for students, teachers, administrators and other staff 4.  
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college through its various Departments and Clubs, take measures to celebrate national and international commemorative days and festivals. Festivals Onam and Christmas are celebrated with variety programmes every year. Other day celebrations during 2022-23 include:

WORLD ENVIRONMENT DAY- (June 5, 2022)

World Environment Day is celebrated on June 5 every year. As a part of World Environment Day Celebrations, cadets had cleaned the premises of the campus and planted tree saplings.

National Pollution Control Day Observed by Institute Innovation Council: Powerpoint Presentation Competition on 02 December 2022

In accordance with National Mathematics Day, Department of Mathematics of Bishop Moore College, Mavelikara conducted an interdepartmental quiz competition.

On 23 June 2022, seminar on reading and cyber reading was conducted by the Department of Malayalam

As part of student Lecture series, Anjali Anilkumar (BSc Physics) took a lecture on the topic, Ozone for life, on 20th September 2022 in connection with World Ozone Day 2022.

As part of the National Science Day 2023 celebrations, the Physics Association organized a Power Point Presentation Competition on the topic "Global Science for Global Wellbeing" in association with the Science Club and SPIE Student chapter on 2nd March 2023

As a part of the World Investors Week 2022, the Department organised an Investors Awareness Quiz. It was conducted for the students and the general public. The objective of the quiz is to educate about the various investment avenues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title Of The Practice:**

**MIST (Moore Initiative For Skill Training)**

**Objectives Of The Practice:** The Objectives Of The Practice Can Be Summarized As Follows: To Build A Sense Of Self-Confidence In Students By Imparting Sustainable Employability Skills To Equip Young Minds With The Skill Set Which Give Them An Upper Hand In The JobMarket To Uncover Skills And Bridge Gaps In The Knowledge Of Practically Applying In-BornAnd Acquired Skills For Productive Use To Sharpen Existing Skills And Competencies In Students To Use Them In Start-Ups OrEmployment Endeavors

**The Practice:** Moore Initiative For Skill Training (MIST) Is An Initiative Of The College Open To All StudentsOf The College. During 2021-22, We Have Provided Classes On Fabric Painting, FlowerArrangement, Photography, Organic Farming, Self Defence Training, Ornamental BirdsBreeding, Embroidery, Interior Designing, Baking, Vermi-Composting Etc.

**MISD (Moore Initiative towards Sustainable Development)**

MISD, The Moore Initiative Towards Sustainable Development Is An Initiative Of The College, With An Objective To Sensitise All The Stake Holders Of The College On Their Responsibility Towards Attaining The Sustainable Development Goals. The Practice Involves Integrating The Attainment Of The UN SDGs Into The Curricular And Co-Curricular Activities Of The College. The MISD Is Monitored By The IQAC Of The College.

File Description	Documents
Best practices in the Institutional website	<a href="https://bishopmoorecollege.ac.in/iqac/BestPractices">https://bishopmoorecollege.ac.in/iqac/BestPractices</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bishop Moore College is one of the Colleges affiliated to University of Kerala which is striving hard to attain the ultimate grades of excellence. 'Campus- A venue for Environmental Enrichment' is the idea that motivates the College community in its march to excellence. Bhoomithrasena, National service scheme and National cadet corps are actively participated in various activities to protect and conserve the environment for future generation and to make students practice and advocate sustainable lifestyle.

The college campus is serene and picturesque with a beautiful garden, pond, trees and plants, and greenery around. There is a substantial green cover maintained in the campus with rare and endangered species of trees preserved. A full time gardener is appointed in the campus to take care of plants and trees. All measures are adopted to maintain the campus green, clean and eco-friendly. The NSS unit and Bhoomithrasena Club actively participates in afforestation and greening programmes in the campus and community. As part of sensitizing the students on environmental issues, various programmes are organized in the college as well out-reach programmes are conducted.

The college was awarded the second best biodiversity college

award by the Kerala State Biodiversity Board, Government of Kerala during 2022-23.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- NAAC SSR and the subsequent peer team visit
- Skill Development Programmes
- Enhance Coursera and SWAYAM
- To publish Newsletter and Handbook 2023-24
- To promote teachers to publish articles in reputed (Scopus/UGC Care) journals under PRERNA. To start formal collaborations with research institutes for the same.
- To proceed with signing MoU with New Castle University and GAD TLC Delhi.
- To do collect feedback and do feedback analysis by June last week.
- To submit NIRF report within the due date
- To organize Merit Day in August 2023
- To organise STARS of MOORE Contest from January 2024
- To organise a VOICE of MOORE Contest during August 2023
- To organize an Induction Programme and Bridge Course for first semester students in August 2023.
- To strengthen the activities of Moore Initiative for Sustainable Development, especially through Association Activities of Departments and Extension Clubs
- To organise Professional Development Programme for Administrative and Lab Staff under the STEP initiative

- Upgrade existing LMS and Organise Teacher's Training on Learning Management System under the STEP initiative
- To organise Faculty Development Programme on Service and Administrative Matters under the STEP initiative
- Assist in the CAS promotion of staff under the STEP initiative
- To Organise Teaching and non-teaching staff tour under the STEP initiative
- Strengthen the functioning of Innovation and Entrepreneurship Development Centre (IE DC), Kerala Startup Mission